

Principal Examiner (Question Paper), A Level (Eduqas) Film Component 2 Role Profile and Application Form

ROLE PROFILE

Purpose:

The WJEC is recruiting for a Principal Examiner (Question Paper) for Eduqas A Level Film Studies. Successful candidates will be responsible for setting the assessment of the component 2 paper for the GCE A Level qualification in England.

The Principal Examiner is responsible for setting question papers and mark schemes, and work with a panel and Subject Officer to revise and amend the papers and mark schemes as required.

Responsibilities:

- produce assessment content (tasks and mark schemes) that meet qualification and assessment specification requirements
- review specification/assessment content (question papers/tasks and mark schemes) to ensure that they meet qualification and assessment specification requirements
- submit assessment content in the required format, within agreed timescales
- attend question paper panel meetings and training sessions, as required (which will be held via Microsoft Teams, online).
- contribute to specification updates when required

Principal Examiners need to be available for approximately one day a year which may be during term time, at weekends and during holiday time for an online meeting conducted at home. Release payment to centres is available. This will enable the post holder to attend a meeting and complete any paperwork work prior and after the meeting.

Experience/qualifications needed

- degree in the subject specific to this qualification
- relevant assessment and teaching experience
- the ability to work well under pressure
- excellent written and verbal communication skills
- The ability to respond to feedback and work within a team

For further information, please contact Jenny.Stewart@wjec.co.uk . The closing date for applications is **12:00 28th January 2025**.

How to apply:

If you wish to apply for the role and are **not currently working** for the WJEC please go to <https://appointees.wjec.co.uk> and click 'Apply to become an Examiner' to fill out the application form.

If you currently work for WJEC, please log in to your Appointees Management Portal Account (using your new username) and click on the 'My Application' icon on the home screen.

Please ensure you add the role of **Principal Examiner** for **A Level (Eduqas) Film Component 2** on the 'subject area' tab and fill in all the other fields of the application.

If you require any further assistance in completing the application please contact:-

Rob Reynolds
rob.reynolds@wjec.co.uk
02920 265 050

or Emily Safadi
emily.safadi@wjec.co.uk
02920 265 305