

# WJEC Level 1/2 Retail Business Newsletter - April 2024

Welcome back to a new term and the excitement of the summer exam season. We hope you had a restful break over Easter, and that you and your students are feeling refreshed and ready for the run up to summer. To help with your planning and preparation, we have included some general and subject-specific updates and information to help get you and your students off to a successful start.

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## 1. NEA Submission

The deadline date for uploading NEA samples is 5<sup>th</sup> May. So, make sure you enter and submit marks at least a few days before this date to give you time to upload the work.

Once the marks are entered on the Portal, click the submission button. The system will then tell you which work should be included in the sample.

It is important that the work is uploaded on time. Please contact WJEC if there is any reason that this deadline date cannot be met.

The Assessment Record Sheet, Declaration and Time sheet must be signed and uploaded with the work. Please upload all work as either one complete document, or one document for the task and one for the appendices. Ensuring that uploaded work is thoroughly annotated by the teacher and that electronically recorded marks match those on physical copies will also help the moderator support effective centre assessment.

Further detailed information can be found [here](#).

## 2. New briefs for submission in 2025

New candidate and assessor packs for units 2 and 3 can be downloaded from [Portal](#). The briefs for January and Summer 2025 will be released in September 2024. Please make sure you use the correct tasks for 2025.

### 3. Why not become an examiner or moderator?

Becoming an examiner or moderator will not only reward you financially but will give you valuable insight into the assessment process at WJEC, whilst enhancing your skills and deepening your understanding of the Retail Business specification; all of which can enhance your teaching and delivery. You can find out more at the following link: <http://www.wjec.co.uk/appointees/>.

### 4. Professional Learning 2024/25

During autumn 2024, our Professional Learning programme will include:

- a free online review of the Summer 2024 exam and moderation series. This will be a twilight session, 4-6pm, the date will be communicated on our website in the summer term. Don't forget to sign up.
- face-to-face full day events in Cardiff and London. Dates and sign up will be on the website in the Summer term.

### 5. Resources

A wide range of resources are available to support Level 1/2 Retail Business. Access these free digital resources on the [Digital Resources website](#) to support the delivery of our Retail Business qualification. Content of this site includes:

**[Knowledge Organisers \(new specification\)](#):** A bank of sample knowledge organisers to support the learning of Unit 1. These can be used for revision or as a starting point for creating your own knowledge organisers.

**[Unit Notes and Activities](#) (These were produced for the legacy specification, but many also apply to the new specification):** Comprehensive resources to support teachers in the delivery of the Retail Business qualification.

**[Preparing to Teach webinar](#):** View this online Professional Learning webinar relating to the new specification.

Training material from previous CPD events can be accessed on the [Portal](#).

A course companion/textbook can be ordered [Level 1/2 Vocational Award in Retail Business \(eduqas.co.uk\)](#).

### 6. Key Dates

Examination dates and other key dates for the upcoming academic year are available in the timetable which can be found in the following link: [Key Dates & Timetables \(wjec.co.uk\)](#)

## 7. Principal Examiners' reports

Principal Examiners' Reports for the new specification are now available on our [subject page](#). We recommend you read these carefully as they offer helpful observations and commentary on candidates performance this series that could help future learners moving forward.

## 8. Key documents

There is a wide range of material available on the [Key documents page \(new specification\)](#). This includes the specification, sample assessment material, guidance for teaching, amongst other material.

## 9. Past papers and mark schemes

The January 2024 paper and mark scheme for the new specification are now available to centres on the [secure site](#). These will only be available on Portal until the following year in line with our [publication policy](#).

## 10. Facebook group

We have a [Facebook page](#) for teachers delivering WJEC or WJEC Eduqas Business (GCSE & GCE). The group is monitored by Stephen Oliver, WJEC Business subject officer. On this page, teachers are encouraged to share resources, advice and subject-related news to help fellow group members. Please note, content uploaded is not endorsed by WJEC and is the responsibility of the group member. Search on Facebook for WJEC and WJEC Eduqas Business Teacher Network.